

# HDJRLFC&TA Annual General Meeting | MINUTES



Meeting date | time 13/11/2017 7:00 PM | Meeting location Ettamogah Hotel - Kellyville

Meeting called by Board of Members

Type of meeting 2017 Annual General Meeting

Facilitator Glenn Starr (President)

Note taker Rick Palin

Timekeeper Rick Palin

Attendees (As per Attendance Register)

Rick Palin, Daniel Pollard, Scott Chalcraft, Greig Newbery, Belinda Wright, Mark Mahoney, Glenn Starr, Robert Zecchin, Steve Marks, John Abbott, David Grech, Troy Finch, Lance Denison, Paul Griffin, Aaron Gonzalez, Jared Anderson, Martin Shanahan, Joanne McCauley, Justin Moynihan & Michael Gremmo

Apologies

Peter Beck, Peter Sharp (Over Seas), Leon Carroll (Oztag) & Peter Heath

## AGENDA TOPICS

### 1. Topic **Facilitator Welcome** | Presenter *Glenn Starr*

**Welcome:** Glenn Starr opened meeting, welcomed all and asked that every attendee ensure they sign the Attendance Register. Apologies were then read out.

**Previous Meeting Minutes:** Minutes of the previous meeting introduced by Glenn Starr. No questions about the minutes. Glenn Starr requested that a resolution be passed confirming the previous 2016 meeting minutes are an accurate record of the previous meeting.

**Motion Proposed:** Steve Marks

**Seconded:** John Abbott

### 2. Topic **Presidents Report** | Presenter *Glenn Starr*

**Discussion:** Glenn Starr (GS) provided a report on this years activity:

- GS advised that this year was the best we have seen for at least a decade
- The club won the 2016 Junior Incentive Award, Coach of the Year Award (Mick Withers), and was a finalist with Player of the Year (Tyler Field) and Club of the Year at the recent Parramatta JRL Awards night
- One of the reasons for success is that our coaching and players development is improving with the initiatives we are running like the Bulls Academy
- The Club has acquired the 'Hills Bulls Sports Club' name and has developed new branding/logos
- GS advised that this year was the best year to date regarding Sponsorship for both Junior & Senior RL
- Oztag is still going from strength to strength with both the social competitions and our Rep Squad
- GS introduced the Governance Manual which he said will only be beneficial to the Club and this will be discussed further in Special Business
- We currently have a great relationship with Parramatta JRL and the Hills Shire Council , and have continued good rapport with Australian/NSW OzTag

- GS also mentioned that our Senior Footy this year was very competitive, and is continuing to do very well and as per the financials was self-funded this year.

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### 3. Topic **BOM/Committee Reports** | Presenter **BOM**

**Discussion:** Michael Gremmo (MG) gave an overview of the council and clubhouse/grounds matters:

- MG advised that we are still waiting on the council to meet (Council Meeting 21/11/17) to discuss options of what they do for us with the clubhouse. ie. Leave it as is, Just complete current building or Build 2<sup>nd</sup> Floor. We will then know what they will provide and what the Club needs to do moving forward.
- We are also waiting on the Council to meet to approve \$150k improvements for bottom oval.
  - Steve Marks asked if the bottom oval would be a Mini or Mod field – MG advised that due to the boundary from the creek bank being 20 Mtrs – there will be enough area for 2 x training fields/2 x OzTag fields

**Discussion:** Greig Newbery (GN) gave an overview of OzTag matters:

- GN advised that a new Online Registration system was introduced this season with all team/player rego payments being paid online. While there has been a few teething issues, the online system has worked very well with the majority of payments coming through online – reducing the amount of days volunteers needed to be at club taking regos and handling cash.
- GN advised that the 2017 association competition was another strong year with competitions running over 4 nights a week:
  - Mon – U16 Boys/Mens Open
  - Tue – U16 Mixed/Mixed Open
  - Wed – U10/U12/U14 Boys overflow from Friday
  - Fri – All Juniors using 11 fields (Crestwood F1, F2, F3 & Basin) over 7 time slots
- GN gave a brief explanation on the Registration costs and what the comparison is with other clubs
- GN advised that we have Rep teams in every age group for the 2018 State Cup, and we also looking at putting in a Mens Open & Mixed Open team.

**Discussion:** Scott Chalcraft (SC) gave an overview of Marketing matters:

- SC introduced the family of new Logos/Branding and gave an overview of the website. The new logos are to assist with the clubs identity and branding ensuring all the clubs functions and sports are identified in a united brand.
- SC advised that the new logos are being gradually introduced.
- GS advised that all the new branding and Hills Bulls Sports Club is owned and managed by Hills District JRLFC&TA Inc.
  - John Abbott asked if the new Logo and Hills Bulls Sports Club would create a problem with voting and possible takeovers
  - Martin Shanahan advised that as long as the Club's constitution is worded correctly and strong enough to maintain a majority of HDJRLFC votes – Majority of the Board should always have at least 4 of the minimum 7 BOM members being from the Rugby League club.
- SC advised that we are looking at consolidating the Clubs Socials media sites to stop confusion and ensure we have control on content
- SC also advised that this year we have greatly increased our Club/Brand exposure through building relationships through both local newspapers with stories produced most weeks.

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#### 4. Topic **Annual Financial Report FY1617** | Presenter *Joanne McCauley*

**Discussion:** Mark Mahoney (MM) introduced Joanne McCauley (Club Accountant/Auditor) who gave an overview of the finances for the club. Financial statements for the year ended 31 August 2017 prepared by Jigsaw Tax Accountants was provided to all attendees and tabled at the meeting.

Joanne read through the financial report raising the following points:

- The Clubhouse renovations have been amortised over 10 years with the first stage at 10%.
- Recommended that the New BOM review Old Account Receivables and advise what needs to be written off.
- GST differences have now been resolved and is up to date.
- MYOB software had been updated and is now on the Cloud, and working well.
- Commended the Board for good governance practises and taking on the recommendations for monitoring budgets at monthly meetings.

Joanne from Jigsaw Tax then went through the audit report financials. Stated she audited the accounts as they were presented to her. Jo stated she is independent with no children playing at the club.

The surplus for the financial year amounted to \$113,483.

A motion stating the 2016 Audited Financial Report is accepted by the floor. Report Attached.

**Financials Proposed:** John Abbott

**Seconded:** Aaron Gonzalez

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#### Topic **Election of 2017/18 Committee Members** | Presenter *Rick Palin*

2016/17 Board stood down. John Abbot and Mark Mahoney both congratulated Glenn Starr, Peter Sharp and Daniel Pollard for their contributions and dedication to the Board and Club. This was echoed by all in the room.

**Paper nominations received:** Leon Carroll, Scott Chalcraft, Lance Denison, Michael Gremmo, Paul Griffin, Mark Mahoney, Greig Newbery, Rick Palin, Belinda Wright, Robert Zecchin, Peter Beck & Michael Withers – All 12 members are elected

**Nominations from the floor for remaining position:** Aaron Gonzalez & Justin Moynihan

Both Aaron and Justin introduced themselves and provided a brief profile on themselves and why they wanted to nominate for the board.

Vote was required as there are 2 nominees for 1 position on the board from the floor. Voting for the final BOM position commenced with a show of hands.

Votes counted by John Abbott and Steve Marks

**New BOM for 2017/18 announced:**

Leon Carroll

Scott Chalcraft

Michael Gremmo

Paul Griffin

Mark Mahoney

Greig Newbery

Rick Palin

Belinda Wright

Robert Zecchin

Lance Dension

Peter Beck

Michael Withers

Justin Moynihan

**Next BOM Meeting – Wednesday 22/11/2017 – 8:00PM – Hills Bulls Boardroom – BOM Role nominations**

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## 5. Topic **Special Business** | Presenter *Rick Palin*

**Discussion:** Rick Palin (RP) presented the HDJRLFC&TA Inc. Governance Manual to the members and asked that it be attached to the club constitution. RP explained that it was a living document and would require updates to happen year to year or as processes and policies are changes or adapted.

**Governance Manual approved by members & Proposed:** Glenn Starr

**Seconded:** Troy Finch

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## 6. Topic **General Business** | Presenter *All*

**General Discussion was had on:**

Jared Anderson – asked if there was something going to be done about the poor lighting on Crestwood 3 with lights only on one side of the field & Black spots on Crestwood 2:

- Rick Palin advised that there was requests in at the council at the moment for both issues
- Troy Finch asked if there were any liability issues for the Club if a players(s) got injured due to the poor lighting – Michael Gremmo stated that we pay to have allocation of the fields and it would be the council that would have manage any liability issues

Jared Anderson – asked if Field 1/Kolc & Field 2/Hilditch could have the field names changed from the Club Patrons to more current well-known local club players:

- There was general discussion around this topic with the general consensus being to leave Fields 1 & 2 named after the Club Patrons as we can always name change rooms, and the new lower fields if required.

Steve Marks – asked if the Board had made any moves regarding the offer from Council to lease and manage Waves Pool & Gym.

- MG advised that it had been discussed at Board Level, although no decision can be made until the Council provided the financials/numbers which was asked for when the offer was made.

**Meeting Closed: 8:30PM**